

N° capitolo MADA	13			Process Owner:	COM
Nome del File:	video and photo shooting	Creato il:	05/01/2010	Pagina / Pagine:	1 / 2
Modificato il:	25.10.2020	Modificato da:	Clarisse Gadda	Versione:	4

## Video and Photo Shooting at Lugano Airport

### 1 Request

This form for the issue of a permit must be completed in all its parts and sent electronically to the address [info@luganoairport.ch](mailto:info@luganoairport.ch) with a **notice of 7 days** from the desired date.

	Applicant Data	Data for billing <i>(if different from the applicant data)</i>
Name		
Surname		
Company / Society		
Address		
Country		
Phone number		
E-mail		

#### Shooting performed by:

Contact person	
Phone number	

#### Shooting motivation

#### Interested Area

<input type="checkbox"/> LANDSIDE <input type="checkbox"/> AIRSIDE	<i>(specify which area/ building):</i>
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#### Desired date/ duration of shooting (indicate also an alternative date)

Date of shooting start		Expected Time	
Date of shooting end		Expected Time	

#### Number of persons

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Material used

Other needs (electrical connection, special infrastructures, dedicated spaces, etc.)

## 2 Tariff regulations

The following rates will be applied for video and photo shooting requests including:

- An inspection with max 6 people for max 30 minutes
- Accompaniment during the shooting by Lugano Airport staff (1 safety escort each 6 person)
- Security controls

<b>Basic fee, including 60 minutes of shooting / 1 safety escort</b>	<b>CHF 320.-</b>
<b>Additional safety escort (every additional hour or fraction)</b>	<b>CHF 85.-</b>
<b>Every additional hour (or fraction)</b>	<b>CHF 190.-</b>
<b>Acces of a vehicle in the Airside area</b>	<b>CHF 60.-</b>
<b>Flat rate for electricity</b>	<b>CHF 80.-</b>

Further services such as special electrical installations (electrician), area sealing, cleaning, exclusive use of spaces, car parks, used material, etc., will be invoiced according to consumption.

The rates are applied for all commercial, advertising and film shooting. Filming for public information purposes is exempted from payment. Rates are VAT (7.7%) excluded.

## General arrangement

Shooting work must not cause interruption of the normal airport operating flow and are only permitted between 08:00 and 17:00. During the weekends and holidays no permissions will be given.

The resumption of persons within the non-public area or aircrafts is permitted only with the explicit authorization of the person or owner concerned. Access to the non-public area is subject to the security provisions in force.

Lugano Airport does not assume any responsibility of cancellation of events for any reason and/or limitations of video/photo shootings, even if previously granted, without prejudice to all financial charges listed above. If such event should occur, Lugano Airport will reschedule the shooting in another day and time.

Lugano Airport has the right not to authorize shootings if these could interfere, even partially, with the daily operational work or with the security measures. This also includes the right to limit or cancel previously approved requests.

Lugano Airport will accept the present request by communicating a specific and separate contract proposal. Among the necessary requisites for the authorization of the shooting, the stipulation of an insurance policy RC (civil liability) and a release of responsibility towards Lugano Airport will be required.