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Modificato il:	04.09.2018	Modificato da:	Franziska Lerch	Versione:	2

## Video and Photo Shooting at Lugano Airport SA (LASA)

### 1 Request

This form for the issue of a permit must be completed in all its parts and sent electronically to the address [safety@luganoairport.ch](mailto:safety@luganoairport.ch) with a notice of 7 days from the desired date.

	Applicant Data	Data for billing <i>(if different from the applicant data)</i>
Name		
Surname		
Company / Society		
Address		
Country		
Phone number		
E-mail		

#### Shooting performed by:

Contact person	
Phone number	

#### Shooting motivation

#### Interested Area

<input type="checkbox"/> LANDSIDE <input type="checkbox"/> AIRSIDE	<i>(specify which area/ building):</i>
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#### Desired date/ duration of shooting (indicate also an alternative date)

Date of shooting start		Expected Time	
Date of shooting end		Expected Time	

#### Number of persons

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Material used

Other needs (electrical connection, special infrastructures, dedicated spaces, etc.)

## 2 Tariff regulations

The following rates will be applied for video and photo shooting requests including:

- An inspection with max 5 people for max 30 minutes
- Accompaniment during the shooting by LASA staff
- Security controls

<b>Basic fee, including 60 minutes of shooting</b>	<b>CHF 320.-</b>
<b>Every additional hour (or fraction)</b>	<b>CHF 190.-</b>
<b>Acces of a vehicle in the Airside area</b>	<b>CHF 60.-</b>
<b>Flat rate for electricity</b>	<b>CHF 80.-</b>

Further services such as special electrical installations (electrician), area sealing, cleaning, exclusive use of spaces, car parks, used material, etc., will be invoiced according to consumption.

The rates are applied for all commercial, advertising and film shooting. Filming for public information purposes is exempted from payment. Rates are VAT (7.7%) excluded.

### General arrangement

Shooting work must not cause interruption of the normal airport operating flow and are only permitted between 08:00 and 17:00. During the weekends and holidays no permissions will be given. The resumption of persons within the non-public area is permitted only with the explicit authorization of the person concerned. Access to the non-public area is subject to the security provisions in force.

LASA does not assume any responsibility of cancellation of events for any reason and/or limitations of video/photo shootings, even if previously granted, without prejudice to all financial charges listed above. If such event should occur, LASA will reschedule the shooting in another day and time.

LASA has the right not to authorize shootings if these could interfere, even partially, with the daily operational work or with the security measures. This also includes the right to limit or cancel previously approved requests.

LASA will accept the present request by communicating a specific and separate contract proposal. Among the necessary requisites for the authorization of the shooting, the stipulation of an insurance policy RC (civil liability) and a release of responsibility towards LASA will be required.