



GENERAL AVIATION HANDLING CHARGES & SERVICES

(valid from the 1st July 2016)

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1 General Aviation Handling Office

1.1 Contacts

E-mail: gahandling@luganoairport.ch
Phone: +41 91 610 1116
Fax: +41 91 610 1119
Radio Frequency: VHF131.800 Mhz
AFTN: LSZAYDYH

1.2 Opening hours

Monday - Saturday	06.30	to	21.00 Local Time
Sunday	07.30	to	21.00 Local Time

Kindly note that for special requests of out of hours "C" Office opening a surcharge of CHF 180.-- per hour will be applied.

Private Flight: from 21:00LT

Commercial Flight: from 21:59LT

Homebased: NIL

2 General Terms & conditions

2.1 Legal basis

For the ordinary use of the airport by aircraft, the Airport Authority shall cash charges in accordance with section 3 and 5 of this document. For use of the airport that exceeds the ordinary, the Airport Authority shall levy special charges in accordance with section 4 of this document. **Please note that section 5 of this document "Aerodrome charges" is an adapted excerpt of the document "LSZA - LUGANO AIRPORT - Aerodrome charges" published in the AIP Switzerland GEN 4.1 which remains the official document for all airport charges in case of any dispute. This adapted excerpt has been made available to the customer only for quick reference and Lugano Airport SA is not responsible for any inaccuracy, omission or inconsistency.**

2.2 Charges

The airport charges include:

- a. landing charge
- b. noise surcharge on landing charge
- c. emissions charge
- d. passenger charge
- e. parking charge
- g. operating time surcharge
- h. fuel and lubricant prices
- i. ground handling charge - basic handling

2.3 Special services

The Airport Authority is entitled to debit extra charges for special services not specifically mentioned in these regulations.

2.4 Services by third parties

The Airport Authority reserves the right to ask for contributions from firms and companies operating at the airport or offering services to its users.

2.5 Liability for payment of charges

Unless provided otherwise, the charges shall be paid as follows:

- in case of scheduled or non-scheduled commercial flights, by the company that actually carries out the flight ("actual carrier")
- in case of non-commercial flights, by the operator of the aircraft

An aircraft operator is defined to be the party who has the actual and permanent power of control over the aircraft and who uses it or permits it to be used at its expenses.

Several operators of the same aircraft shall be jointly and severally liable for the charges; in case the operator is not also

the owner of the aircraft, both the operator and the owner shall be jointly and severally liable for the charges.

2.6 Exemptions

The following cases are exempted from the charges A to G set forth in the section 2.2 "Charges":

- operators of Swiss and foreign state aircraft provided that the aircraft is carrying the Head of State's government officials on a state visit
- search and police flights
- rescue and humanitarian flights
- official Swiss air rescue organisations for flights carrying sick or injured persons or rescue equipment, provided that the costs thus incurred cannot be charged otherwise
- aircraft participating in special demonstrations which are allowed by the Airport Authority

2.7 Obligation of data delivery

When claiming a reason for exemption according to Art. 2.6, all the necessary elements for decision have to be submitted to the Airport Authority.

2.8 Terms of payment of the charges

The airport charges must be paid prior to take-off at the latest; the Airport Authority is, however, entitled to demand payment at any time after the aircraft has landed.

The Airport Authority may invoice the charges to regular airport users monthly, provided they have their domicile or head office in Switzerland and can furnish valid financial guarantees.

The payment shall be settled within 30 days of the date of the invoice, unless other agreements have been made.

2.9 Currency

The charges are debited in Swiss francs (CHF).

2.10 VAT

The charge rates do not include value-added tax (VAT) All charges contained in this document are subject to VAT according to Swiss law.

2.11 Collection

The Airport Authority may delegate an authorised dispatch office to cash the charges.

3 Basic Handling Tariff

3.1 Obligation

The operator of a commercial or private traffic aircraft over 3000 kg MTOM is due to pay a charge for the services rendered by Lugano Airport SA or Handling Agent for every rotation (one arrival and one departure or vice versa).

3.2 Rates

Flat rate charge in Swiss Francs for one rotation: arrival and departure

Class	Description	Mtom (tons)	Tariff
1	Aircrafts and helicopters	0 to 3	o / r
2	Aircrafts and helicopters	3 to 4	200.-
3	Aircrafts and helicopters	4 to 6	350.-
4	Aircrafts and helicopters	6 to 10	420.-
5	Aircrafts and helicopters	10 to 16	550.-
6	Aircrafts and helicopters	16 to 24	850.-
7	Aircrafts	24 to 35	950.-
8	Aircrafts	35 to 40	1200.-
9	Aircrafts	40 to 45	1420.-

Class	Description	Mtom (tons)	Tariff
10	Aircrafts	45 to 50	1680.-

The compulsory Basic Handling Rate includes:

- Embarking and disembarking pax and crew members
- Hotel and Limo reservation
- Placing of Catering orders
- Fuel supply assistance (JET A1, AVGAS)
- Apron services assistance
- Free access to the VIP Passengers Lounge
- Free access to the VIP Crew Lounge
- Baggage Handling
- Crew briefing, documentation service and assistance for flight planning (meteo, notam, ATC, FPL)
- Administrative assistance
- Custom and Immigration assistance
- Communication and relay of movements

3.2.1 VVIP Handling

Direct access with a vehicle to the aircraft is available with a surcharge of CHF 200.-

Service available only on passenger's arrival.

Homebased: NIL

3.3 Exemptions from Basic Handling

The following movements are not subject to Handling obligation:

- Law enforcement
- Search and rescue
- Fire fighting
- Ambulance flight
- School flight
- Single and multi-engine aircraft with MTOM < 3'000 kg

The following movements benefit of a 50% discount on the compulsory Basic Handling Rate:

- Training flight for aircraft and airport equipment

3.4 Cancellation policy

Please note that to avoid disappointment we request that customers fill in and send our GA Handling Booking Form (available online or on request) at gahandling@luganoairport.ch and provide valid credit card details*.

For no shows or late cancellations the following cancellation administration fee will apply (not applicable for proved weather cancellations):

- Notification up to 12 hours before the flight: no charge
- Notification less than 12 hours before or failure to notify:
- From 3,000 Kg to 10,000 Kg mtom: CHF 50.--
- From 10,001 Kg upwards: CHF 100.--

*Credit Cards accepted: American Express, MasterCard, Maestro, Visa

4 General Aviation Extra Handling Services

4.1 Standard Extra Handling Services

Description	Unit	Tariff
Ground Power Unit	per 20 min' or fraction	80.--
Air Start Unit	per service	100.--

De-fuelling	per service	375.--
Fuel waste disposal	per kg	1.40
Towing	per service up to 3000 kg MTOM	70.--
	per service between 3001 kg and 7000 kg MTOM	90.--
	per service from 7001 kg MTOM	110.--
Push back (aircraft over 10 tons)	per service	120.--
Potable water service	per service	50.--
Toilet service	per service	90.--
Toilet and potable water service	per service	120.--
Paridigm Stardust absorbent powder	2.6 kg	150.--
Damolin OilDri absorbent granulate	16 kg	60.--
Forklift with driver	per 30 min' or fraction	90.--
Manpower	per 60 min' or fraction	85.--

4.2 Aircraft De-Icing / Anti-Icing

Description	Unit	Tariff
Aircraft De – Icing / Anti – Icing	per service	680.--
Aircraft De – Icing / Anti – Icing	Pure fluid - per liter	4.--

4.3 Provision of water & equipment for washing

Description	Mtom (tons)	Unit	Tariff
Aircrafts and helicopters	0 to 4	Single use	15.--
Aircrafts and helicopters	4 to 8	Single use	20.--
Aircrafts and helicopters	8 to 16	Single use	25.--
Aircrafts and helicopters	16 to 50	Single use	30.--
Cars	n/a	Single use	8.--
Extra charge for failure to return equipment	n/a	n/a	10.--
Extra charge for loss/damage of equipment	n/a	n/a	100.--

4.4 Catering and Newspaper

Lugano Airport SA is the only official caterer for General Aviation commercial flights departing from Lugano. You can find our general menu and the timings for the orders online at www.luganoairport.ch. Please contact directly gahandling@luganoairport.ch with your requests.

4.4.1 Catering Cancellation Policy

For no shows or late cancellations the following charges apply:

- Notification up to 24 hours prior to the delivery time: no charge
- Notification between 24 and 12 Hours prior to the delivery time: 50% charge
- Notification less than 12 hours prior to the delivery time: 100% charge

4.5 Transfer & Parking Services

4.5.1 VIP Transfer

The following services can be booked directly at our "C" office or at gahandling@luganoairport.ch.

The standard class of the VIP car is a Mercedes Class S (up to 4 passengers) or Mercedes Viano (6 passengers). If you have any special car requests or a destination not included in the list below please let us know and we will be delighted to provide a quote. The price range depends on supplier availability:

Description	Class S	Viano
From Airport to Hotel or City Centre (Lugano) or viceversa	90	120
From Airport to Hotel or City Centre (Locarno) or viceversa	200	260
From Airport to Hotel or City Centre (Ascona) or viceversa	220	280
From Airport to Malpensa or viceversa	250	300 - 350
From Airport to Milan City Centre or viceversa	280	320 - 380
From Airport to Linate or viceversa	270	330 - 370
From Airport to Como or viceversa	180	240
From Airport to Menaggio or viceversa	170	230
Waiting (per hour)	100	130

4.5.2 Crew transfer

We provide a crew courtesy car on request. The car is made available free of charge for the first 24 hours and subsequently a daily charge of CHF 35.-- will be applied. Kindly note that there is limited availability so reservation is necessary.

4.5.3 VIP Parking

Executive Handling Parking, adjacent to the apron, available

DAYS	PRICE
1	40.00
2	80.00
3	110.00
4	140.00

For every extra day, after the 3rd day, the charge is CHF 30.00

4.6 Hotel Reservation

We have preferred rates with a number of local hotels and will be delighted to arrange your accommodation without any surcharge.

4.7 Security Agent at aircraft

If you require a Security Agent please do not hesitate to contact us with details (date, duration, etc.) and it will be our pleasure to provide you with a quote. Please note that the service is supplied by an external security company so the prices may vary.

4.8 Printer/ Internet

Please note that Wi fi is available free of charge in our "C" Office and lounges.

Printing for crew briefing is free of charge up to 20 pages. For any printing over 20 pages a standard charge of CHF 20.-- will be applied.

4.9 Dish washing

Dish washing service available for CHF 35.- per container (delivery to the aircraft not included)

Special service 24/h CHF 50.- per container (delivery to the aircraft not included)

Small dishes CHF 25.- (delivery included)

4.10 Laundry

Laundry service is available for a minimum aircraft stay of three working days at CHF 25.-- per Kg.

Special 24/h service on request at CHF 40.- /Kg

4.11 Garbage handling

Wastebag fee 35-70L CHF 10.00

Wastebag fee 70-110L CHF 20.00

4.12 Delivery to the a/c

Catering and dish washing box delivery has an extra cost of CHF 20.-

5 Aerodrome charges

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5.1 Landing charges (based on MTOM)

5.1.1 Obligation

For each landing, there shall be a charge payable in accordance with the Maximum Take-Off Mass of the aircraft. Missed approaches, during which the aircraft may or may not touch the ground, shall also be considered as landings unless the approach was required for safety reasons or performed at or above the circuit altitude.

5.1.2 Basis of calculation

The Maximum Take-Off Mass shall correspond to the information contained in the aircraft's Aircraft Flight Manual.

5.1.3 Charge rates

Landing charge based on the maximum take-off mass of aircraft

Class	Maximum Take-Off Mass in Kg	International CHF	National CHF
0	up to 1000	17.65	8.80
1	from 1001 to 1500	26.45	13.25
2	from 1501 to 2000	35.30	17.65
3	from 2001 to 3000	50.00	25.00
4	from 3001 to 4000	66.70	32.35
5	from 4001 to 5000	76.45	38.20
6	from 5001 to 6000	85.25	56.85
7	from 6001 to 7000	97.00	64.70
8	from 7001 to 8000	105.85	70.55
9	from 8001 to 9000	117.60	78.40
10	from 9001 to 10000	126.40	84.30
11	from 10001 to 11000	138.20	92.10
12	from 11001 to 12000	147.00	98.00
13	from 12001 to 13000	158.75	110.20
14	from 13001 to 14000	167.60	111.70
15	from 14001 to 15000	179.35	119.55
16	from 15001 to 16000	188.15	125.45
17	from 16001 to 17000	199.90	133.30
18	from 17001 to 18000	211.70	141.10
19	from 18001 to 19000	223.45	148.95
20	from 19001 to 20000	235.20	156.80
21	from 20001 to 21000	246.95	164.65

22	from 21001 to 22000	258.70	172.50
23	from 22001 to 23000	270.50	180.30
24	from 23001 to 24000	282.25	188.15
25	from 24001 to 25000	294.00	196.00
26	from 25001 to 26000	305.75	203.85
27	from 26001 to 27000	317.50	211.70
28	from 27001 to 28000	329.30	219.50
29	from 28001 to 29000	341.05	227.35
30	from 29001 to 30000	352.80	235.20
31	from 30001 to 31000	364.55	243.05
32	from 31001 to 32000	376.30	250.90
33	from 32001 to 33000	388.10	258.70
34	from 33001 to 34000	399.85	266.55
35	from 34001 to 35000	411.60	274.40
36	from 35001 to 36000	423.35	282.25
37	from 36001 to 37000	435.10	290.10
38	from 37001 to 38000	446.90	297.90
39	from 38001 to 39000	458.65	305.75
40	from 39001 to 40000	470.40	313.60
41	from 40001 to 41000	482.15	321.55
42	from 41001 to 42000	493.90	329.30
43	from 42001 to 43000	505.70	337.10
44	from 43001 to 44000	517.45	344.95
45	from 44001 to 45000	529.20	352.80
46	from 45001 to 46000	540.95	360.65
47	from 46001 to 47000	552.70	368.50
48	from 47001 to 48000	564.50	376.30
49	from 48001 to 49000	576.25	384.15
50	from 49001 to 50000	588.00	392.00
51	from 50001 to 51000	599.75	399.70
52	from 51001 to 52000	611.50	407.55
53	from 52001 to 53000	623.25	415.40
54	from 53001 to 54000	635.00	423.20
55	from 54001 to 55000	646.75	431.05
56	from 55001 to 56000	658.50	438.90
57	from 56001 to 57000	670.25	446.70
58	from 57001 to 58000	682.00	454.55
59	from 58001 to 59000	693.75	462.35
60	from 59001 to 60000	705.50	470.15

5.1.4 Charge reduction

The landing charge applied in accordance with Art. 5.11 and 5.1.3 is reduced by 33,33% (up to class 5 by 50%) if the aircraft, directly prior to the landing which is subject of this charge, took off from another Swiss airport (Bâle-Mulhouse included). The same charge reduction is applicable to local flights.

5.2 Noise surcharge on landing charge

5.2.1 Obligation

For each landing, there shall be a surcharge calculated on the landing charge due, payable in accordance with the noise level of the aircraft.

5.2.2 Noise classes for jet-engine aircraft

Jet-propelled aircraft shall be assigned to one of the noise classes I to V. The class assignment is published in GEN 4.1 - Appendix A.

5.2.3 Noise surcharge rates for jet-engine aircraft

The amount of the noise surcharge is:

Noise class	Noise charge CHF (excl. VAT)
I	1'000.--
II	600.--
III	400.--
IV	200.--
V	no surcharge

5.2.4 Noise classes for propeller-driven aircraft not exceeding 8618 Kg MTOM

The assignment of propeller-driven aircraft with a Maximum Take-Off Mass not exceeding 8618 kg into one to the noise classes A to D corresponds to the classification established by the Federal office for Civil Aviation. The decisive factor in this regard is the difference between the mandatory noise level limits in accordance with Annex 16 of the Convention on International Civil Aviation and the measured noise level of the aircraft type corrected using the performance correction factor.

5.2.5 Assignments to the noise classes for propeller-driven aircraft not exceeding 8618 Kg MTOM

Aircrafts registered in Switzerland are assigned to the classes mentioned below according to the Swiss Aircraft Register. Aircraft registered abroad are classified according to Appendix B to the tariff regulations for public airports in Switzerland (Noise classification for propeller-driven aircraft without special sound-proofing, ref. GEN 4.1 - Appendix B).

5.2.6 Noise surcharge rates for propeller-driven aircraft not exceeding 8618 Kg MTOM

The amount of the noise surcharge per tonne or part thereof is:

Noise class	Noise charge CHF (excl. VAT)
A	10.--
B	6.--
C	3.--
D	no surcharge

5.2.7 Surcharge on Saturday, Sundays and local holidays

For landings on Saturday, Sundays and local holidays the noise surcharge is increased by 50% for all aircraft.

5.2.8 New and modified aircraft

In the event that a party liable to pay the charges claims to a more advantageous classification, it shall provide proof to the Airport Authority by submitting an appropriate documentation within 60 days from the date on which the claim is made.

5.2.9 Refund

If the proof required is provided on time, the Airport Authority shall refund the excess surcharge paid during the 60-day period.

5.3 Emission-related landing charges (with effect from 1st April 2010)

5.3.1 Principle

An emission related landing surcharge is applied to all aircraft equipped with a combustion engine and that are subject to a weight-based landing charge. The emission charge is based on the absolute emission characteristic of the engine as described in the FOCA Directive “Aircraft Engine Emission Charges in Switzerland” (Reference 33-05-27).

5.3.2 Aircraft with turbofan, turbojet or turboprop engines with emission data available to the FOCA

Aircrafts, equipped with turbofan, turbojet or turboprop engines that are:

- regulated under the ICAO Annex 16, Volume II, or
- not regulated, but have detailed emission data for the LTO cycle available to the FOCA,

are subject to the emission calculation as specified in ECAC Recommendation 27/4. Specifically, the following emission calculation formula applies:

$$\text{EmissionValueAircraft} = a * \# \text{Engines} * \sum_{\text{LTO - modes}} (60 * \text{time} * \text{fuelflow} * \text{NOx} \text{Emissionfactor} \div 1000)$$

where:

a = 1 if the characteristic certification LTO Hydrocarbon emissions per rated thrust (HC Dp/Foo) is less than or equal to the current ICAO standard of 19.6 g/kN rated thrust or for unregulated engines.

a > 1 if the characteristic certification LTO Hydrocarbon emissions per rated thrust (HC Dp/Foo) is greater than the current ICAO standard.

a = HC Dp/Foo / 19.6, with a maximum value for ‘a’ of 4.0

LTO-Modes:	ICAO Certification LTO Modes:
	<u>Mode</u> <u>Time</u> (in minutes)
	Take-off 0.7
	Climbout 2.2
	Approach 4.0
	Taxi/Idle 26.0

# Engines:	number of engines fitted to the aircraft	
Time:	time in mode (see above)	(in minutes)
Fuelflow:	fuel flow per mode	(in kg/sec)
NOxEmissionfactor	Measured NOx-Emission factor per mode	(in g/kg fuel)

Emission factors and fuel flow for the four modes and the hydrocarbon certification value are taken from the ICAO engine database (regulated engines). Emissions data for unregulated engines are taken from the FOCA and FOI emissions database. The FOCA website provides additional information: www.bazl.admin.ch -> For Specialists -> Environment

5.3.3 Aircraft with piston engines, helicopter and aircraft with engines without emission data available to the FOCA

Aircraft, equipped with:

- piston engines
- rotary wing engines
- any other engine without emission data available to the FOCA

are also subject to an emission charge. Specifically, they are assigned an emission value derived from the following table 1 and depending on the type, performance and number of engines fitted to the aircraft.

Table 1: FOCA Aircraft Emission Value Matrix

# Eng.	Piston: Turbodiesel Microlight Ecolight	Piston: Conventional	Piston: Conventional	Piston: Conventional	Helicopter	Helicopter	Business-Jets	Business-Jets	Turbo-props
		up to 200 hp	200-400 hp	>400 hp	<1000 shp	>1000 shp	(<16 kN)	(>16 but <26.7 kN)	

1	0.1	0.2	0.4	0.5	0.2	0.7	0.5	1.0	0.8
2	0.2	0.4	0.8	1	0.4	1.4	1.0	2.0	1.6
3	-	0.6	1.2	1.5	-	2.1	1.5	3.0	2.4
4	-	0.8	1.6	2	-	2.8	-	-	3.2

5.3.4 Emission tariff

The applicable tariff is CHF 3.40 per Emission Value Aircraft

5.4 Passenger charge

5.4.1 Obligation

Subject to Art. 5.4.2, a charge shall be payable for each passenger who is transported by an aircraft that takes off from the airport.

5.4.2 Passenger charge rates

Charges	Passenger	Security	Noise	PRM	Total charge
for general aviation traffic per passenger	CHF12.00	-	CHF1.00	-	CHF13.00

5.4.3 Exemptions

No charge shall be levied in case of passengers on local flights.

5.5 Parking charge

5.5.1 Obligation

A parking charge shall be levied for aircraft's parking between landing and take-off. This charge shall be in accordance with the Maximum Take-Off Mass and the sector occupied (grass or hard surface) after a free parking time has elapsed.

5.5.2 Basis of calculation

Basis of calculation of the charges is:

- Maximum Take-Off Mass (according to art. 5.1.2)
- occupied sector (grass or hard surface)
- duration of the parking period

Partial tons, days and hours shall be calculated as full tons, days and hours.

Parking rates

Class	Maximum Take-Off Mass in Kg	Grass Parking		Hard Surface	
		CHF / hr1)	CHF / day	CHF / hr1)	CHF / day
		(excl. VAT)			
0	up to 1000	1.00	6.00	2.00	30.00
1	from 1001 to 1500	1.00	7.00	2.00	30.00
2	from 1501 to 2000	1.00	8.00	2.00	30.00
3	from 2001 to 3000	1.00	10.00	2.00	30.00
4	from 3001 to 4000	1.00	12.00	2.00	30.00
5	from 4001 to 5000	1.00	14.00	2.00	30.00
6 - 10	from 5001 to 10000	--	--	6.00	80.00
11 - 15	from 10001 to 15000	--	--	8.00	100.00
16 - 20	from 15001 to 20000	--	--	10.00	120.00
21 - 25	from 20001 to 25000	--	--	12.00	140.00
26 - 30	from 25001 to 30000	--	--	14.00	160.00
31 - 35	from 30001 to 35000	--	--	16.00	180.00

36 - 40	from 35001 to 40000	--	--	18.00	200.00
41 - 45	from 40001 to 45000	--	--	20.00	220.00
46 - 50	from 45001 to 50000	--	--	22.00	240.00
51 - 55	from 50001 to 55000	--	--	24.00	260.00
56 - 60	from 55001 to 60000	--	--	26.00	280.00
Free parking time		5 hrs		1 hr	
RMK: 1)	Applied the first day until 2300 (2200) on amounts smaller than the daily charge per one day				

5.5.3 Assignment of the parking positions

The Airport Authority assigns the parking position based on an assumed duration, which must be communicated in advance, and on availability of space.

The Airport Authority may determine a maximum period for the parking.

The Airport Authority may delegate the management of the parking to third parties.

5.6 Operating time surcharge

5.6.1 Obligation

For each movement (landing or take-off) a special charge is levied according to the operating time.

5.6.2 Rates

Class	Maximum Take-Off Mass in Kg	Type (A)	Type (B)
		0601 - 0700 (0501 - 0600) 1901 - 2100 (1801 - 2000) CHF	2101 - 0600 (2001 - 0500) CHF
0 - 2	up to 2000	144.--	240.--
3 - 5	from 2001 to 5000	180.--	300.--
6 - 10	from 5001 to 10000	240.--	400.--
11 - 30	from 10001 to 30000	300.--	500.--
31 - 50	from 30001 to 50000	360.--	600.--
> 50	from 50001	420.--	700.--
RMK:	If landing and departure are not separated by more than one hour the charge is reduced by 25%.		

5.7 Fuel and lubricant prices

5.7.1 Charges

The Airport Authority does not apply any charges on fuel, as it is the supplier. The official prices are published separately on the Lugano Airport website: www.luganoairport.ch and adapted monthly to the variations of the purchasing prices.